



Volunteer Registration Form

Please print clearly and complete all details.
Return completed forms to: TBOCS, PO Box 757, Port Douglas, QLD 4877

Coordinators Name:	
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PLEASE READ BEFORE SIGNING:

The participant (signed below) agrees that:

- They are covered under Tangaroa Blue Ocean Care Society's (TBOCS) personal accident and public liability insurance policy for volunteers only during the time they are signed on for the activity and on the date given above.
- Tangaroa Blue Ocean Care Society will not be liable for: any acts or omissions, negligence or fault of any person participating in the activity; any loss or damage to property.
- The participant is only covered by TBOCS insurance if all details below are true and correct.

Please note: Parents/Guardians must accompany and sign on behalf of any children under 18 years of age.

Name:						
Address:					Postcode:	
Telephone (Work):		Telephone (A/H):		Mobile:		
Facsimile:		Email:				
Male	Female	DOB:				
Emergency contact:						
Occupation:						

* Overseas visitors are not covered by TBOCS insurance. A copy of travel insurance is to be attached to this form.

Please detail any medical conditions, allergies, disabilities or past/present injuries that may affect your participation:

I declare that I am in good mental and physical fitness and know of no physical disorder which should keep me from participating in this activity.

Signature:		Date:
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National Marine Debris Initiative



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Signature:					Date:

Safety Guidelines

Any work undertaken prior to or during a Clean-up activity is performed at the participants' own risk.

Participants are required to exercise care when performing any activity.

Parents or supervisors of children are responsible for the safety and actions of children at all times.

Participants shall be free from the influence of alcohol or illegal substances during any part of a Clean-up activity.

Persons who are using prescribed medication that may cause drowsiness, disorientation or other debilitating effects shall not participate in roadside activities.

It is recommended that participants strictly observe hygiene standards and wash their face and hands at the completion of activities and before consuming food.

Be alert for poisonous plants and stinging insects.

Be alert for places where snakes may be located.

All participants in a Clean-up activity are collectively and individually responsible for ensuring the safety of themselves and others.

The Coordinator has the final say in approving or rejecting a participant, including if that person's personal protective equipment is considered unsuitable. Personal protective equipment includes; enclosed shoes, sun-protective clothing, hat and sunglasses, gloves and drinking water.

Caution should be exercised if a hypodermic syringe is found. For this reason, do not pick up a pile of rubbish by hand where the contents are not known.

Do not touch potentially hazardous materials such as powders, chemicals, weapons, ammunition, dangerous objects or dead animals.

Participants are required to read these safety guidelines thoroughly and encouraged to ask questions if aspects of these guidelines or personal responsibilities during Clean-up activities are not clearly understood.

Hazardous Objects

If an object cannot be accurately identified as being safe - do not touch it!

If considered necessary, determine the location of the suspect materials using fixed road furniture or objects as a reference (for example – “between the third and fourth guidepost east of the 100km/h sign”) and report all potentially hazardous situations and objects to your Coordinator. The Coordinator shall record the hazard on the incident/hazard form and report the hazard and its location to the authorities.

Further information can be found in the *Hazardous Substances Code of Practice*. For further information visit the Department of Industrial Relations website at www.dir.qld.gov.au.

Hypodermic Syringes (Sharps)

If a syringe is found, the decision to leave or remove it is the decision of the registered Clean-up Group. This decision should be made prior to the litter collection day so that adequate preparations may be made.

If a registered Clean-up Group decides that syringes will be collected. Gloves must be worn. Prior to the clean-up, contact the nearest needle exchange centre, hospital or medical centre to confirm they will accept sharps containers from your Group. You can find out where your nearest needle exchange centre is by calling the Clean Needle Helpline on 1800 633 353.

The recommended procedure is:

1. Place the opened sharps container on the ground (for extra stability you can place the container on its side)
2. Do not hold the container with your hands when transferring the sharp to the container - this will help to prevent accidental needle stick injury
3. With gloved hands, carefully pick up the syringe at the plunger end
4. Place the syringe into the container with the sharp end first
5. When collection of sharps is complete, securely fasten the lid onto the container
6. Safely store the sharps container, ready for delivery to the disposal facility

If the group chooses not to collect the sharps, please contact your local council to inform them of the hazard immediately.

Recyclables

Some areas may have a local recycling centre where recyclable items can be deposited. Clean-up groups may choose to collect and store recyclable items separately and deposit them at their nearest recycling centre.

Lost Property

Any item of value found during a Clean-up activity shall be surrendered to the nearest police station (for example – wallet, purse, camera, money, etc).

An obligation to report a specific matter lays in common law. In this regard, the reporting of such occurrences relies on Clean-up Group participants being good citizens.

The Coordinator should be advised of any such finds and make a written record in the activity report of what action was taken.

